Date: January 17, 2024

To: Deans, Directors, Chairs and Executive Managers

From: Richard Hula, Chairperson, Faculty Emeriti Association Steering Committee

 John Baker, Chairperson, Faculty Awards Committee

The Michigan State University Faculty Emeriti Association (FEA) is pleased to invite nominations for the **Faculty Emeriti Recognition** **Awards for 2023-2024.**

**1. Faculty Emeriti Association Award for “Outstanding Contributions by a Unit or Organization”**

This award recognizes an academic unit, a support unit, or another organization for outstanding work in creating opportunities for MSU Faculty Emeriti to participate in the life of the University through engagement within the unit, the university, or the wider university community.

**2. Faculty Emeriti Association Award for “Outstanding Contributions by an Individual or Team of Faculty”**

This award recognizes an individual MSU Faculty Emeritus or Emerita or a team of Emeriti faculty who following retirement have served the university community through contributions to a unit or program.

Nomination forms for these awards are attached to assist you in this process. The nominations for either award can come from an individual or a unit.

A selection committee of MSU Faculty Emeriti will review the applications and select the awardees. **Please send nominations to Cindi Leverich at** **youngcin@msu.edu** **by March 6, 2024.**

Recipients will be notified in April and awards will be presented at the 2023-2024 All-University Awards Convocation on Wednesday, May 1, 2024. Awards will also be announced through the Office of Faculty and Academic Staff Development’s university-wide newsletter and various other campus communications. The Unit/Organization award will include recognition plaques to display in the unit and the individual or team awards will include a recognition plaque for the awardees to keep. Past award recipients can be viewed at: <https://facultyemeriti.msu.edu/fea-awards/index.html>

Should you have any questions or concerns, please contact Cindi Leverich at youngcin@msu.edu.